



State of Alaska
Department of Transportation

ALASKA MARINE HIGHWAY SYSTEM

Distribution:

- Original to AMHS Training Coordinator
- Copy to Individual Crewmember, as desired. Their choice.

“GAP Analysis” Report Request Form
Individual Training Report for Vessel Positions & Pilotage
July 16, 2012

GAP Analysis reports are based on the shipboard position's Minimum Qualifications (MQ's) to bid. Reports are generated from the AMHS Training/Dispatch database program. These reports help you determine your credentials on file at the Ketchikan Central Office (KCO) for any shipboard position or Hazardous Communication Training (HCT) Curriculums. Since the reports are for specific shipboard positions, only the corresponding required documents in your file are indicated on the reports; e.g. “Storekeeper”, “Waiter”, “Senior Purser”, “Second Mate”, “Watchman” 3rd Asst. Engineer, “Oiler”, etc. Note: The reports do not include some items required to bid that are not entered into the database program; e.g. AK Drivers License, Letters of Recommendations, etc.

EMPLOYEE INFORMATION:

Employee Name: _____
(Please print or type: first, MI, last)

Employee ID #: _____

Employee Signature: _____

GAP REPORT(S) REQUESTED: Please limit your request to two (2) GAP Reports

DATE OF REQUEST: ____/____/____ (MM/DD/YY)

[] Vessel Position GAP Report: _____
(Please print or type the vessel position title)

[] Vessel Position GAP Report: _____
(Please print or type the vessel position title)

[] Pilotage GAP Report (MMP only): _____
(Please print or type the AMHS Pilotage Area Identification Abbreviation(s))

WHERE SUMMARY TO BE SENT:

[] Email Address: _____ (if not specified, it will be mailed to crewmember's SOA webmail address first.last@alaska.gov)

[] Vessel _____ (put vessel's name here)

[] Mailing Address: (if not specified it will be mailed to the crewmember's home mailing address)

WHERE TO SEND THIS FORM: Please return this form to:

Alaska Marine Highway System
Attn: Training Specialist
7559 N. Tongass Hwy
Ketchikan, AK 99901

OR EMAIL TO: dot.amhs.crew.docs@alaska.gov